



On Your Mark Application January 28 – April 19, 2019

What is On Your Mark? On Your Mark is a job-training program designed to begin your preparation for a better paying job, or for degree or certificate programs at area colleges and universities.

The program includes one day of Life Skills Workshops followed by two days of on-the-job training in either a **culinary** or **retail** setting each week.

- The weekly LIFE SKILLS workshops cover a variety of topics that will help you get better at “adulting”, such as budgeting, healthy lifestyles, communication, writing résumés, and acing interviews.
- In the CULINARY track, you will gain food service experience in our kitchen.
- In the RETAIL track, you will learn sales skills at Second Glance.

Will I get paid? Yes! Each week, you will receive a \$75.00 stipend for attending all of your shifts (job training + life skills workshop).

When is it? The program will last 6 weeks, with three shifts per week.

- Life Skills (everyone): Mondays, likely from 12:00 – 3:00 p.m.
- Job Training (pick one track):
 - Culinary: Two 4-hour shifts, likely from 10:00-2:00
 - Retail: Two 4-hour afternoon shifts to be determined with your instructors

Following your completion of the program, we provide monthly check-ins to help you stay on track with reaching your career and academic goals.

To join **On Your Mark**, you must:

- Be between the ages of 16 - 21
- Complete this application & and an interview with our staff
- Commit to attending the entire program

Your Full Name: _____
First Middle Last

Current Age: _____ **Date of Birth:** _____ / _____ / _____

Gender: Male Female Other

Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone Number: _____ **Cell Phone:** _____

Email: _____

What is the BEST way to contact you? _____

EMERGENCY CONTACT

Name: _____

Home Phone: _____ Cell Phone: _____

Email: _____

This person is my: Parent Legal Guardian Other: _____

EDUCATION

Are you currently enrolled in school? No Yes _____
(name of school)

What is the highest level of school that you have finished?

- High School: Currently enrolled in grade ____ High School Equivalency Program
- High School: withdrawn; completed grade ____ High School Graduate
- Some College

We accommodate learners of all styles and abilities. Do you have a learning disability that we can help you with? No Yes (please describe) _____

EMPLOYMENT

Have you ever had a job? No Yes If yes, where? _____

What were your tasks & responsibilities? _____

Are you currently working? No Yes If yes, where: _____

What is your work schedule? _____

How did you hear about **On Your Mark**?

- Gloucester High School Action, Inc. The Open Door Cape Ann Y
- Children’s Friend & Family Services Other: _____

Which track are you applying for? Culinary Retail

What do you hope to get out of this program? (check all that apply)

- Job skills Life skills ServSafe certificate (culinary) 5S Certificate (retail)
- Make money Make new friends Other: _____

Are there any reasons that you might not be able to get to On Your Mark three times a week for all 12 weeks? No Yes (please describe) _____

Why do you want to be a part of The Open Door team? _____

Return completed application to:

Rachel Orié c/o The Open Door
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