



# Volunteer Application and Contract

Please complete and mail to:  
The Open Door  
28 Emerson Avenue, Gloucester, MA 01930

**\* Contact Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

E-mail: \_\_\_\_\_

**\* I am interested in volunteering for the following:**

Community Meals     Food Pantry     Second Glance Thrift Store     Administrative projects

**\* I am available on:**

Mondays \_\_\_\_\_ Hours available: \_\_\_\_\_     Wednesdays \_\_\_\_\_ Hours available: \_\_\_\_\_     Fridays \_\_\_\_\_ Hours available: \_\_\_\_\_     Sundays \_\_\_\_\_ Hours available: \_\_\_\_\_  
 Tuesdays \_\_\_\_\_ Hours available: \_\_\_\_\_     Thursdays \_\_\_\_\_ Hours available: \_\_\_\_\_     Saturdays \_\_\_\_\_ Hours available: \_\_\_\_\_

**\* Please list three references (no relatives) we may contact.**

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**\* How did you find out about this organization?**

\_\_\_\_\_

**\* Do you have any special skills?**

\_\_\_\_\_

**\* Why do you want to volunteer?**

\_\_\_\_\_

\_\_\_\_\_

**\* Have you ever been convicted of a felony?  Yes  No**

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

**VOLUNTEER CONTRACT:**

I pledge to carry out my duties as a volunteer at The Open Door in a trustworthy and diligent manner and to be courteous and helpful to all clients, guests, customers, staff, and other volunteers.

I agree to follow all policies of The Open Door including the guidelines and policies of the program or programs for which I am volunteering.

I agree that if I violate this contract, I will resign as a volunteer at The Open Door.

I understand that this contract is valid through December of the year in which it is signed, and that at that time and upon a successful review, I may be invited to volunteer for another year.

**\* Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Thank you for your interest in volunteering at The Open Door.*

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28 Emerson Avenue, Gloucester, Massachusetts 01930

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