Food Stamp Verification Checklist

IDENTITY – Driver’s license, birth certificate, or other confirmation of your identity

RESIDENCE – Mortgage, taxes and insurance, or rent receipt or lease agreement

UTILITY BILLS – Most recent gas, electric and telephone bills

SOCIAL SECURITY CARDS – For eligible household members, including children

ALIEN STATUS – For all non-US citizens; alien registration card or proof that INS knows you are living in the U.S.

BANK ACCOUNTS – Most recent checking account statement, updated savings passbook, credit union records, stocks, bonds, CD’s, or IRA and Keogh accounts

EARNED INCOME – Wage stubs showing gross income for the past four weeks or written statement from employer showing week-by-week gross income for the last four weeks

CHILD CARE EXPENSES – Written statement from provider, a cancelled check or money order payable to the provider

UNEARNED INCOME – Most recent copy of social security check or copy of award letter; last two stubs from unemployment, worker’s compensation, pension, child support, alimony

SELF-EMPLOYMENT – Most recent federal tax return (Schedule C Form)

RENTAL INCOME – A copy of the lease agreement or canceled check, or statement from tenant showing amount of rent paid. Also, your mortgage, tax bill, owner’s insurance, water and sewerage bills

MEDICAL EXPENSES – Applicable to households with members age 60 or over or received govt. disability benefits. Out-of-pocket medical bills or insurance premiums, or canceled checks showing payment to medical vendor

LANDLORD VERIFICATION LETTER – Available at DTA office

Additional Questions? Contact:

Corinne Holt, Food Stamp Assistance
Tuesday 10-4:30 Thursday 9:30-4 Friday 9:30-4:30
The Open Door/Cape Ann Food Pantry
28 Emerson Ave.
Gloucester, MA 01930
(978)283-6776

Project Bread Food Source Hotline
1-800-645-8333
TTY: 1-800-377-1292